

# Leadership Support Services

First Sun EAP understands the important role you play as a leader in your organization. We provide a range of services to support your goals and objectives.

- Call 800-968-8143, or fill out the online Request a Service form.
- Ask to speak with a risk manager about your workplace concerns.
- Collaborate with our risk team to create a plan of action.

## **Risk Management Services**

Our team of experienced risk consultants is dedicated to helping you manage job performance and high-risk behavioral concerns impacting your workplace.



The Risk Management team consults with you to develop action plans consistent with your company's policies to address issues that could result in financial loss or legal liability.

When you need help with high-risk situations, our Risk Management team can provide consultations on these topics:

- Substance use
- Suicidal ideation
- Unprofessional behavior
- Disruptive behavior
- Domestic violence
- Violence in the workplace

- Formal workplace referrals
- Fitness for duty referrals
- Critical incident response
- Return to work



Early identification makes a difference. When you see an employee walk in late, snap at co-workers, shun responsibilities or other behaviors out of his or her norm, it's time to call the Risk Management team. They can help with challenging situations before they lead to termination, productivity loss or an unsafe workplace.



To learn more about how First Sun supports managers, please call and speak to a risk manager.

**Follow us.** We share information about events, leadership best practices and EAP trends.











Please see other side for more services.

### **Educational Resources**

Implementing your EAP has never been easier. Request Services and materials online or from your account manager. Some of these tools are:

### STARTUP TOOLS

- EAP 101 webinar
- EAP reference guide
- Overview of services handouts
- Employee and leadership orientations

### PROMOTIONAL TOOLS

- · Brochures, posters and slides
- Magnets and wallet cards
- Benefits fairs (giveaways and educational materials)

### CONTINUING EDUCATION TOOLS

- E-newsletters for employees and leadership
- Free leader events: Advisory Conference and Virtual Manager Workshop offering HRCI and SHRM credits



**Consistency is key.** When employees regularly read about their EAP, they remember to use it when a personal or workplace issue arises.

### **Solutions Training Services**

What challenges do you face as a leader? Our Solutions team can help with applicable and actionable training solutions tailored to your workplace culture.



Whether online, on-site or off-site, regular training is an integral part of the health of your organization. We provide training and coaching to help you and your organization succeed.

### FEATURED TRAININGS FOR SUPERVISORS

- Supervisor Essentials® e-learning course
- Certified Leader Coach® program
- Executive Essentials® for individuals and groups
- Manager/Supervisor Skill-building Workshop
- First-time Manager Training

### COACHING TOPICS

- Performance improvement
- Personal growth & development
- Role preparation
- Human resources support

### POPULAR TOPICS

- Leadership's role and personal influence
- Harassment and discrimination compliance training
- Managing teams Managing others Coaching

### ONLINE TRAINING CENTER

The Well-being and Training Center has a library of webinars and courses to help your leaders excel.



See our HR & Leadership tab for available training and coaching.



entire organization. We offer critical incident services, termination and layoff assistance.



Subscribe to the leadership newsletter read about workplace trends and tips to enhance your leader skills.

Please see other side for more services.

Call us 24/7/365 at 800-968-8143 or visit www.firstsuneap.com

